

APPENDIX I: MINIMUM REQUIREMENT PROCEDURE

STEP 1 – DETERMINING THE MINIMUM REQUIREMENT

SHEET 1

Is Administrative Action Needed?

What is the problem/issue that **may** require administrative action? Do not include methods or tools here. This sheet only refers to the issue or problem, not proposed action/project, or tools to be used. Include references from other legislation, policy, or plans, decisions, analyses, and how this issue is addressed in those documents.

Describe briefly or attach description:

The following questions assist in analyzing whether the issue needs to be resolved in wilderness. Do not consider what tools are to be used here. Please circle **Yes** or **No**, and explain your reasoning:

1. Is this an emergency? **Yes** **No** If yes, follow established procedures for Search and rescue (SAR), fire or other plans/policies. If no, please continue.

2. Is this problem/issue subject to valid existing rights, such as access to valid mining claim, state lands, etc? **Yes** **No**

If no, continue with **Sheet 1**.

If yes, briefly explain here and then proceed to **Sheet 3**

3. Can the problem/issue be addressed by administrative actions outside a wilderness area? (For example, the administrative actions could be an information program at the visitor center or trailhead instead of a physical action in the wilderness, etc) **Yes** **No**

If yes, conduct actions outside wilderness. If no, continue with **Sheet 2**.

4. Is there a special provision in legislation (the 1964 Wilderness Act or subsequent laws), that allows this project or activity? (For example, maintenance of dams or water storage facilities, access to private inholdings, etc.) **Yes** **No** If yes, **Go to SHEET 3**; if no, **Go To SHEET 2**.

STEP 1: DETERMINING THE MINIMUM REQUIREMENT (Continued)

SHEET 2

Is Administrative Action Needed? (Continued)

The following questions are provided to evaluate whether resolving the issue protects wilderness character and values identified in the Wilderness Act. Answer the questions in terms of the need to resolve the issue/problem. If the answer to most of the questions is yes, then the issue/problem probably requires administrative action. **Please circle Yes or No for each answer, and briefly explain.**

1. If the issue/problem is not resolved, or action is not taken, will the natural processes of the wilderness be adversely affected?

Yes	No	Why/How?
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2. If the issue/problem goes unresolved, or action is not taken, will the values of solitude or primitive and unconfined type of recreation be threatened?

Yes	No	Why/How?
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3. If the issue/problem goes unresolved or action is not taken will evidence of human manipulation, permanent improvements, or human habitation be substantially noticeable?

Yes	No	Why/How?
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4. Does addressing the issue/problem or taking action protect the wilderness as a whole as opposed to a single resource?

Yes	No	Why/How?
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5. Does addressing this issue/problem or taking action contribute to protection of an enduring resource of wilderness for future generations?

Yes	No	Why/How?
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6. Is this an issue for reasons other than convenience or cost of administration?

Yes	No	Why/How?
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If administrative action is warranted, then proceed to Sheet 3 to determine the minimum tool or method for resolving the problem.

STEP 2: DETERMINING THE MINIMUM TOOL

SHEET 3: Determining the Minimum Tool: Fill out a Sheet 3 for each alternative.

Identify and describe a range of alternatives including those that utilize traditional tools and non-motorized and mechanized means as well as other methods.

Alternative # _____

Describe briefly or attach description:

Circle yes or no:

Does this alternative involve:

use of temporary road?	Yes	No
use of motor vehicles?	Yes	No
use of motorized equipment?	Yes	No
use of motorboats?	Yes	No
landing of airplanes?	Yes	No
landing of helicopters?	Yes	No
use of mechanical transport?	Yes	No
creating a structure or installation?	Yes	No
Other impacts to wilderness character?	Yes	No

The next set of descriptions may be put on Optional SHEET 3a, if desired:

Describe the biophysical effects/benefits of this alternative:

Describe the social/recreation effects/benefits:

Describe societal/political effects/benefits:

Describe health and safety concerns/benefits:

Describe economic and timing considerations/benefits:

Describe heritage resource considerations/benefits:

Sheet 4: Selection of the Minimum Tool Alternative

Attach all alternative sheets to this summary page.

What is the method or tool that will allow the issue/problem to be resolved or an action to be implemented with a minimum of impacts to the wilderness?

The selected alternative is # _____.

Describe the rationale for selecting this alternative:

Describe the specific operating requirements for the action. Include information on timing, locations, type of actions, etc. (Use this space or attach a separate sheet.)

What are the maintenance requirements?

What standards and designs will apply?

Develop and describe any mitigation measures that apply.

What will be provided for monitoring and feedback to strengthen future effects and preventative actions to be taken to help in future efforts?

Approvals:

Prepared by: _____

Date: _____

Recommended by: _____

Date: _____

Recommended by: _____

Date: _____

Approved by: _____

Date: _____